



St Matthews CE Primary School



## Special Educational Needs Local Offer

The intention of the local offer is to improve choice and transparency for families. All schools and academies in Trafford are expected to identify and support pupils with special educational needs to make the best possible progress. Schools are supported to be as inclusive as possible by the LA and wherever possible, the needs of pupils with a Special Educational Need are met in a mainstream setting, where families want this to happen.

### **1. How does the school know if children/young people need extra help and what should I do if I think my child/young person may have special educational needs?**

Staff monitor every child closely. If a child seems to be behind the national average then teachers will monitor their progress for a term. If their progress after this monitoring time is still causing concern then staff will speak to Miss Lee the school SENCo and the child's parents and they will be put on a Pupil Support Plan Stage 1. She can be contacted by calling school or emailing: 0161 865 1284 or [admin@stmatthewsce.co.uk](mailto:admin@stmatthewsce.co.uk). If parents/carers have concerns about their child they should initially speak to the class teacher.

### **2. How will school staff support my child/young person?**

Children first and foremost will be supported in class by quality first teaching. Should a pupil begin to show signs that they are not developing alongside their peers then they will be closely monitored in class and extra support will be given. If progress is still slow after this monitoring time then a pupil will be placed on an Educational Support Plan where they will receive additional interventions.

### **3. How will the curriculum be matched to my child's needs?**

Teachers plan differentiated lessons that incorporate different learning styles. If a child has been identified as having additional educational needs they will be fully supported.

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<b>4. How will both you and I know how my child/young person is doing and how will you help me to support my child's/young person's learning?</b>
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If children are on a Support Plan the Class teacher and SENCo will hold a half termly meeting to discuss progress and outcomes. Parents/Carers will be informed about these meeting and outcomes will be discussed at parents evening or a separate appointment.
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<b>5. What support will there be for my child's/young person's overall well being?</b>
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When a child is placed on a Support Plan all members of staff that come into the classroom are made aware of the targeted outcomes in place for that particular individual. If staff have any concerns they will contact parents/carers to discuss these concerns. As well as a school SENCo and dedicated teaching staff, we have a Learning Mentor employed at the school to make sure that all children's needs are catered for.
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<b>6. What specialist services and expertise are available at or accessed by the school?</b>
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| <ul style="list-style-type: none"><li>*Specialist advisory service team,</li><li>* Resourced provision in mainstream school,</li><li>* Special school,</li><li>* Social care service,</li><li>* Parent partnership</li><li>* CAMHs,</li><li>* Educational Psychologist</li><li>* Pastoral Support Officer</li><li>* Learning Mentor,</li><li>* Speech and Language Therapist,</li></ul> |
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- \* Educational Welfare Officer,
- \* Stronger Families
- \* Engage
- \* YOT
- \* Behaviour Coaches
- \* Action for Children
- \* Blue Sci
- \* Occupational Therapist
- \* Sensory Support Service

#### **7. What training are the staff supporting children and young people with SEND had or are having?**

All teaching staff have regular up to date training in school or they can attend specific course in order to support the provision of individuals at our school. If staff are leading a particular intervention programme they are sent on courses run by the Local Educational Authority. The school SENCo attends termly SEN forums run by the authority ensuring that school has the current up to date information about provision surrounding SEN.

#### **8. How will my child/young person be included in activities outside the classroom including school trips?**

If a child has a physical or sensory impairment an individual risk assessment will be made for that child. Risk assessments are conducted for lessons that require the outdoor classroom.

#### **9. How accessible is the school environment?**

The school has a disabled toilet, ramp access and is on one level. To leave the school the main door is automatic and accessible for wheelchair users.

**10. How will the school prepare and support my child/young person to join the school, transfer to a new school or the next stage of education and life?**

Pupils with their parents are always offered the opportunity to come and view the school before they start. When transferring to a new school necessary paperwork is passed on to the school and transitional visits are arranged in line with the new school timetable.

**11. How are parents involved in the school? How can I be involved?**

We have a school FAF (friends and family). Parents are more than welcome to join the FAF. We regularly go on school trips with our children and again there is the opportunity at times to attend these. The school holds a variety of fairs and social evenings to encourage community collaboration.

**12. Who can I contact for further information?**

Mr Johnson – Headteacher  
Miss Lee – Inclusion Manager  
Mrs Cavanagh – Learning Mentor.

0161 865 1284  
admin@stmatthewsce.co.uk